

Dear Parents/ Carers

We would like to thank you all for working with us to follow the guidelines that enable schools to be open. Our induction and settling in routines have had to look very different this year but we are delighted that the children are settling so well.

As you will all be aware, guidelines are changing rapidly at National and local level as decisions are made about how best to control the spread of the COVID-19 virus. As always, we are required to respond to and be fully compliant with guidelines we are given both at work and at home.

So, from next Monday (21<sup>st</sup> September), we will be introducing some updated safety measures at Shenley Fields. The details of this are as follows:

- Parents/ carers will not come into the building unless it is your child's very first time with us and you are settling them in and meeting with key people. Masks must continue to be worn by all parents and carers, unless exempt. Each child should only be brought to and collected from school by one adult.
- The start and finish times that each group of children currently have will remain unchanged.
- Sunshine children (0-2's) will continue to use the main entrance as their entrance and exit point. Staff will take them from you and return them back to you at this door.
- Raindrops children (2-3's) will continue to use the blue door directly into Raindrops as their entrance and exit point but will be supported to separate from you at the door.
- Sunbeams children (3-4's) will no longer use the main entrance as their arrival and departure point. Instead, you will need to walk with them around the building to the grey door at the end of the path where they will be supported to separate from you at the door. Children will then go straight to their group time space where their key person will be waiting to greet them.

- Children who attend Sunbeams 9:00-12:00 on a Wednesday will continue to be dropped off at the grey door but will be collected from the main entrance at 12:00.
- Children who attend Sunbeams from 12.30 – 3.30 will be dropped off at the main entrance but will be collected from the grey door.
- Please observe the lines on the floor which enable social distancing rules to be maintained.
- Please wear a mask when you hand your child over to us (unless you are exempt from wearing one) and ensure that only one adult brings them to or collects them from nursery. Only adults from one household (or support bubble, if you are permitted such) should drop and collect children due to the current Birmingham restrictions on households mixing.

If you have any questions or these details are not clear, please ask. Please don't worry about the fact that we are changing things. Change will be ongoing whilst we continue to minimise the risk of infection as much as we possibly can. Please see the changes as a positive measure to continue to keep us all as safe as possible.